

**WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL**  
50 Jenckes Hill Road, Lincoln, RI 02865

Board of Trustees

**Minutes of the Regular Meeting**  
December 12, 2016

*Minutes were approved at the March 13, 2017 Board of Trustees meeting.*

**I. Routine**

**A. Call Meeting to Order**

At 5:05 p.m., Mrs. Kyle, Chairperson, called the meeting to order.

**B. Attendance**

Davies' Executive Assistant called the roll of the Board.

Members Present: Harold Burns, 2<sup>nd</sup> Vice-Chairperson; Larry Gemma; Robert Halkyard;  
Carolyn Kyle, Chairperson; David Marquis

Members Absent: Raymond Chartier; George Nee; Paul Ouellette, 1<sup>st</sup> Vice-Chairperson;  
John Quinn; James Segovis, Ph.D.

Others Present: Victoria Gailliard-Garrick, Director; Joanne Andrews; Gerry Manning;  
Nicole Silvia; Isabella Lemieux; Susan Paquin, Susan Tierney; D. Champagne; F.  
Engels; David Sturtz, Christopher Simmler, Marc Zawatsky

**C. Approval of Minutes**

*Due to no quorum present, approval of the October and November meeting minutes was deferred until the January meeting.*

**D. Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues**

There was nothing to report out on in Executive Session

**E. Return to Regular Session**

N/A

**F. Opportunity for Audience to Comment**

N/A

**II. Business Agenda**

**A. Finance Report – C. Carroll, Business Office Coordinator**

There was no report.

**B. Human Resources Report – Joanne Andrews, Human Resources Coordinator**

There was no report.

**C. Nominating Committee Report**

The Board of Trustees' nominations are at the Commissioner's level. They are still on hold. Mrs. Gailliard-Garrick spoke to Angela Teixeira who is the liaison between the Commissioner and the

Council on Elementary and Secondary Education. They are not going to consider any of our nominees until after the first of the year. She does know that the Commissioner is interested in getting more involved in placing candidates on our board of trustees as well as the School for the Deaf and the Met Center. She doesn't know if he is starting off with us; she does not know whether there is going to be change in the process; all she knows right now is that everything is on hold and she hasn't had the opportunity to speak to him or his new chief of staff, Christine Lopes-Metcalf. She is new to RIDE. They did ask for a copy of our by-laws and they were sent to them.

#### **D. Building Committee Report**

*A presentation by David Sturtz from DaJong-Richter*

David Sturtz from DaJong-Richter, Chris Simmler from Jacobs Engineering, and Marc Zawatsky from ABM Group were the three guests present who are all consultants involved with helping the school develop our Education Master Plan. We have been deep into workshops. Ms. Carroll thanked Mr. Burns for actively being involved on behalf of the board. He spent a lot of time with us as well as Mr. Manning. A lot of people have been involved in helping us develop a vision for the school. The plan is statutorily required. We are in the meat of developing our space and if that space is adequate for our programs, etc.

Mr. Sturtz was the one who led the workshops and he presented to the board educational space layouts and some bubble diagrams of where we might go to more efficiently redesign the school all based on what came out of the 4-day workshops.

He then concluded with 'what is next.'

- Draft a vision – target 3-4 months  
What is it; where are we going? Lab participants can outline the goals. The vision builds our case. What will set Davies apart from other CTE centers in RI over the next ten years?
- Communicating program visions, strategies and policy makers. It's that campaign. How do we get these folks through written, face-to-face, telephone conversations, state and local lawmakers and RIDE communicating exciting vision and steps that the staff is currently working on to achieve and what that new facility will look like; how to support it; and secure funding.
- Programs and facility vision and strategies  
What program focus will unite the campus? When the program and facility vision are realized, what will make Davies a leading CTE center?

For the lab participants, keep that momentum going. This is a great group. There were a very visionary group who were ready to roll. Keep that momentum going working on inter and intra program cooperation; adding more flexibility of time; allowing for an increase emphasis on student mastery.

The next step is everyone is going to ask you what is your vision. Everyone who has the authority to make decisions will ask you. This is number one. Having that, meeting together as group determining where RI's economy is going. How do our fine arts and athletics play in all of this? These will be tough meetings. Mrs. Kyle added that we are going to need data. Yes, and quick; then you are going to have to organize the data, schedule meetings and time; it's an effort. Then everything follows that. This is an exciting time for Davies.

DaJong-Richter will be submitting a formal report to Davies within the next several weeks.

Mrs. Kyle thanked the consultants for all of their work. The Board will be polled to schedule a special meeting. Mrs. Kyle will reach out to the chairs of the CTE Board and CTE Trust.

### **III. Informational Time/Program Update**

#### **A. Director's Report**

##### **1) Davies Teachers' Association**

No representation present.

##### **2) Davies Teacher Assistants' Association**

No representation present.

### **IV Adjournment**

At 6:30 p.m., Mrs. Kyle motioned to adjourn and all were in favor.